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## OPEN NATIONAL CALL FOR TENDER NOTICE

No. 503 /AONO/CREN/SG/CIPM/2024 OF 02 MAY 2024

For Project Management for the rehabilitation work on Regional Roads:

- R0924: Balaza (Inter R0905) – Guinadji – Doubel – Pette (Inter R0912), 35.50 km;
- R0920: Gazawa (Inter R0905) – Hina, 40 km (in emergency procedure)

**FUNDING : BIP –CREN (resources transferred to MINDDEVEL),**

**Financial year: 2024 Allocation: 582 710 002 771 301 464 210 813**

**EXPENDITURE AUTHORIZATION : IZ 057 85**

The President of the Far North Regional Council, Project Owner, launches on behalf of the State of Cameroon, an Open National Call for Tenders for the execution of the services indicated above.

### 1- Subject of the Call for Tenders:

The subject of the Call for Tenders relates to the control and monitoring of the rehabilitation works of Regional Roads: -R0924: Balaza (Inter R0905) – Guinadji – Doubel – Pette (Inter R0912), 35.50 km;- R0920: Gazawa (Inter R0905) – Hina, 40 km.

### 2- Mission of the Design Office

The mission of the Design Office which will be selected will consist in particular of:

- Monitoring and technical and geotechnical control of the works
  - Use graphic documents (execution plans) for subsequent evaluations of the work;
  - Production of the action program;
  - Verification of the company's administrative file;
  - Approval of the company's facilities, materials and personnel;
  - Participation in calibrating quantities;
  - Signing and notification of technical OS;
  - Verification of compliance with technical requirements;
  - Monitoring the execution of Administration instructions ;
  - Establishing attachments;
  - Verification and transmission of statements to the payment agency after approval by the Contracting Authority;
- Maintaining the site log ;

- Upstream validation of the company's execution programs and projects;
- Control of the execution of the works in accordance with the CCTP and approved execution plans;
- Verification of the quantitative statements of the draft monthly statements established by the contractor in accordance with the CCTP ;
- Produce monthly reports detailing the quantitative and qualitative execution of the work;
- Ensure the quality of the materials used for the work;
- Produce a final report detailing the quantitative and qualitative execution of the work;
- Coordination between the various stakeholders ;
- Planning of activities;
- Notification of findings of poor workmanship;
- Preparation of monthly and final activity reports ;
- The organization and conduct of site meetings ;
- Preparation of final documents.
- Propose for signature by the Head of the Contract Department the service orders necessary for the proper execution of the work;
- Ensure quality assurance and the application of environmental protection measures;
- Ensure the quality of the materials used for the work;
- Conduct preliminary operations until provisional acceptance of the work;
- A control mission under the supervision of the Project Owner will carry out an inspection during the execution of the work ;
- Conduct Prerequisite Operations ;
- Ensure the establishment of the execution project and the proofing plan.

### **3- Participation**

Participation in this Call for Tenders is open to categorized Design Offices with skills in the field of Civil Engineering (project monitoring).

### **4-Funding**

The services, subject of this Invitation to Tender, will be financed by the Budget transferred from MINDDEVEL, for an overall estimated cost of **thirty-five million (35,000,000) CFA Francs**.

### **5-Consultation of the Invitation to Tender File:**

soon as this notice is published, the Tender File can be consulted during working hours at the Services of the Far North Regional Council (General Secretariat) and on the website [www.cren.cm](http://www.cren.cm).

### **6- Acquisition of the Tender File:**

The Tender Document can be obtained from the Support Unit for launching calls for tenders of the Far North Regional Council Services (General Secretariat) in Maroua in the Djarengol-Pitoaré district Tel: 222 29 01 50/ 222 29 01 51. Upon publication of this notice, upon presentation of a receipt for payment of a non-refundable sum of **Fifty Thousand (50,000) CFA Francs** for file purchase costs.



This receipt must identify the buyer as representing the Company wishing to participate in the Call for Tenders.

When withdrawing the Tender Document, bidders must register, indicating their full address (PO box, telephone numbers, fax, Email, etc.).

#### **7-Presentation of the offers:**

The documents constituting the Offer are divided into three volumes below which are contained in two closed and sealed envelopes including:

- Envelope A - Administrative documents (volume 1) clearly marked "ADMINISTRATIVE FILE";
- Envelope B - Technical offer (volume 2) clearly marked "TECHNICAL PROPOSAL";
- Envelope C - Financial offer (volume 3) sealed, clearly marked "FINANCIAL PROPOSAL" and the warning "DO NOT OPEN AT THE SAME TIME AS THE TECHNICAL PROPOSAL".

**NE: A single sample financial offer sealed in an envelope intended for the ARMP, marked "WITNESS FINANCIAL PROPOSAL"**

The four aforementioned envelopes are placed in a large closed and sealed envelope bearing only the mention of the Call for Tenders in question.

#### **8- Delivery of offer :**

Each Offer, written in French or English and in **seven (07) copies** including one (01) original and six (06) copies marked as such, must reach the Support Unit in closed envelopes at the launch of calls for tenders. Offers from the Services of the Far North Region-CTD (General Secretariat) in Maroua in the Djarengol-Pitoaré district. Tel: 222 29 01 50/222 29 01 51 , no later than 31 MAY 2024 at 12 p.m. , and deposited against receipt. It must bear the words:

**" OPEN NATIONAL CALL FOR TENDER FILE**

No. 003 OF 02 MAY 2024

**FOR CONTROL AND MONITORING OF REGIONAL ROAD REHABILITATION WORK: - R0924: BALAZA (INTER R0905) - GUINADJI - DOUBEL - PETTE (INTER R0912), 35.50 KM; - R0920: GAZAWA (INTER R0905) - HINA, 40 KM (IN EMERGENCY PROCEDURE).**

**FUNDING: BIP CREN (RESOURCES TRANSFERRED MINDDEVEL), Fiscal years 2024.**

**To be opened only during the counting session"**

#### **9-Admissibility of Offers:**

Bids received after the date and time of submission of Bids will be inadmissible.

Under penalty of rejection, the required administrative documents must be produced in originals or copies certified by the issuing service, in accordance with the stipulations of the Special Regulations of the Call for Tenders.

These administrative documents have a validity period of **three (03) months** , this deadline for validity of the administrative documents must be after the date of launch of the Call for Tenders.

**10- Opening of the envelopes :**

The opening of offers will be done in two (02) stages.

The opening of administrative and technical offers will take place on 30/05/2024 at 1 p.m. sharp in the meeting room of the Far North Regional Council in Maroua, Djarengol-Pitoaré District, Tel: 222 29 01 50/ 222 29 01 51 , in the presence of the bidders.

Only bidders may attend this opening session or be represented by a single person (even in the case of a group) of their choice with perfect knowledge of the file and duly authorized.

At the end of the analysis of the administrative and technical offers, the opening of the financial offers will be carried out under the same conditions, at a later date which will be communicated to the bidders having had the compliant administrative file and obtained an equal or higher technical score. at **70 points out of 100.**

**11- Response time for bidders:**

For this Call for Offers, the response time is set at **20 working days** from the date of publication of this notice.

**12- Validity period of offers:**

Bidders remain bound by their offer for ninety **(90) days** from the deadline set for submission of offers.

**13- Work execution deadlines :**

The execution period planned by the Project Owner for the performance of the services is **seven (07) months** , this period runs from the date of notification of the service order to begin the services.

**14- Main selection criteria**

The pre-qualification of the Design Offices will be made on the basis of the following criteria:

- Be a qualified Design Office established in Cameroon;
- Have good experience in the field of at least five (05) years;
- Have BET equipment;
- Have qualified technical staff.

**15- Offer evaluation grid**

**15.1: Elimination criteria:**

**a. Administrative Offer**

- 1) Falsified part ;
- 2) The absence or default of the bid bond ;
- 3) Administrative file remained incomplete **48 hours** after the opening of the offers.

**b. Technical offer**

- 1) False declaration ;
- 2) Falsified or scanned documents ;
- 3) Presence of financial information in the technical offer;



- 4) Non-satisfaction, at least, of **seventy (70)** essential criteria out of **one hundred (100)**, either a technical score of less **than 70%**.

**c. Financial offer**

- 1) Non-compliance of the submission with the DAO model ;
- 2) Lack financial capacity/solvency of 70 000 000 FCFA.

**NB:** Certified copies of previously legalized documents will be systematically rejected.

**a). Essential criteria**

The technical offers will be scored according to the essential criteria below:

- a) Qualification of experts and their experience in the field of the project out of 39 points;
- b) DO technical experience out of 21 points;
- c) Technical and material means out of 35 points;
- d) Presentation of the file on 5 points.

**NB:** The minimum technical score required is 70/100.

**16- Contract award:**

The contract will be awarded to the bidder submitting the lowest evaluated offer and meeting the required administrative, technical and financial criteria.

**17- Further information:**

Some technical information could be obtained during working hours at the General Secretariat of the Far North Regional council; situated at Djarengol, Maroua Phone: 222 29 01 50/ 222 29 01 51.

For any other additional technical information, bidders may contact the Regional Delegation of Public Works of the Far North located at Carrefour PARA in Maroua.

**18- Act of corruption**

In any case of corruption, contact MINPC by calling or sending SMS to following numbers: 673 20 57 25 / 699 37 07 48.

Maroua, the 02 MAI 2024

The President of the Far North Regional Council  
(Project Owner)

**Copies:**

- ✓ SG/FNRC;
- ✓ MINPC/FN;
- ✓ MINPW/FN;
- ✓ ARMP/FN (for publication);
- ✓ Chairperson/ITB-RC;
- ✓ Noticeboards;
- ✓ Archives.

